

BUFFALO TRAIL PUBLIC SCHOOLS

Wednesday, January 15, 2025

The regular meeting of the Board of Trustees of Buffalo Trail Public Schools was held in the Administration Building Boardroom on Wednesday, January 15, 2025.

PRESENT:

Chair: Kara Jackson, Chair

Trustees: Tanya Ford, Stephanie Spornitz, Jim King, Arthur Block, Stephanie Cooper

Administration: Michelle Webb, Superintendent, Peter Neale, Secretary Treasurer, Assistant Superintendent Camille Quinton, Assistant Superintendent James Trodden and Recording Secretary Faye Dunne

Absent: Darla Yonkman, David Bensmiller

A. CALL TO ORDER:

Chair Jackson called the meeting to order at 9:32 A.M. and shared a Treaty Acknowledgement.

B. APPROVAL OF AGENDA:

Chair Jackson asked for any emergent additions to the agenda.

F. SUPERINTENDENT REPORTS:

- Collegiate Partnerships

25-001 COOPER: Moves that the agenda be approved as amended.
CARRIED UNANIMOUSLY

C. MINUTES OF THE REGULAR MEETING

25-002 BLOCK: That the Minutes of the Regular Meeting held December 18, 2024, be accepted as presented.
CARRIED UNANIMOUSLY

D. Petitions and Delegations

- none

E. IN-CAMERA:

25-003 COOPER: That the meeting move In-Camera at 9:34 AM.
CARRIED UNANIMOUSLY

Secretary Neale, Assistant Superintendent Quinton and Recording Secretary Dunne were in attendance.

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E. IN-CAMERA Cont.:

Assistant Superintendent Quinton left the in-camera at 10:11AM

25-004 KING: That the meeting come out of In-Camera at 10:15 A.M. CARRIED UNANIMOUSLY

Assistant Superintendent Trodden joined the meeting at 10:30AM Assistant Superintendent Quinton rejoined at 10:30AM.

F. SUPERINTENDENT REPORTS:

- Leadership Highlights
- Collegiate Partnerships

- Leadership Highlights

The Superintendent shared the highlights with the Board which included and update on a space for the Cabins 4 Kids program at KES, a joint meeting that took place with ECCS counterparts on the information to consider for the potential CASA Classroom Mental Health program for our communities, the new BTPS Buzz newsletter for families which the Board indicated already has positive feedback from parents, our efforts and ongoing Recruitment Strategy, and the new Math Diploma Review Program. The Board had an opportunity for questions and comments. The Math Diploma Review Program will be sent in as a flourishing story to the RCASB.

- Collegiate Partnerships

BTPS in partnership with Lakeland College is making an application to become a collegiate program with a focus on the Human Services sector. This initiative offers another pathway for students to learn and succeed at BTPS. The next step is to gain support for the program through letters from the business community to be included and strengthen our application.

2. Secretary Treasurer Report:

- Enrolment Projections
- Education Plan and Budget Development Process Map 2024-25
- Allocation Framework Conversation
- Barrier Free Report re; Amisk School
- Accounts Payable:
 - o Cheque Lists Dated: December 23, 2024
 - o Automated Payments Dated: December 20, 23, 27, 2024
 - o Manual Cheques Issued Dated: December 9, 2024 to January 2, 2025
- December 31, 2024 Cash Flow Statement

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2. Secretary Treasurer Report Cont.:

- Enrolment Projections

The information was shared with the Board.

25-005 SPORNITZ: That the Board of Trustees accepts as information the 2025-2026 projected enrolment data.
CARRIED UNANIMOUSLY

Director Huxley joined the meeting at 10:47AM

- Barrier Free Report re; Amisk School

The information was shared with the Board. The information will be for consideration in future planning. There was a generative conversation.

25-006 FORD: That the Board of Trustees accept as information the report on "Amisk School - Cost to Address Barriers Report".
CARRIED UNANIMOUSLY

Director Huxley left the meeting at 11:10AM

- Education Plan and Budget Development Process Map 2024-25

25-007 COOPER: That the Board of Trustees supports the Budget Development Process Map for the 2025-2026 PROJECTED (Spring) Budget.
CARRIED UNANIMOUSLY

- Student Engagement - Innovation

Board Chair Jackson welcomed students from Dewberry, Delnorte and Kitscoty High schools to the student engagement and there was a round of introductions. Students provided their insight on the following questions 1) Can you show and share some of the unique or innovative ways you are learning in your school? 2) What unique ways do you wish you could learn in school?

The students were proud to share the many examples of unique learning taking place at their schools including partnerships with local businesses, small building projects, hatching chicks, greenhouse program, podcasts, and opportunities to learn from participating in field trips locally and internationally. Several ideas were shared on how students would like to learn in the future through hands-on experiences and learning from other professionals or other field trips.

The Board thanked the students for their participation and for taking time to meet and share their thoughts.

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- Allocation Framework Conversation

The Secretary Treasurer provided an update on some items that may affect the upcoming budget and shared ideas for future planning.

- Accounts Payable:
 - o Cheque Lists Dated: December 23, 2024
 - o Automated Payments Dated: December 20, 23, 27, 2024
 - o Manual Cheques Issued Dated: December 9, 2024 to January 2, 2025
- December 31, 2024 Cash Flow Statement

The Board had an opportunity to ask any questions regarding the accounts payable information that was presented.

25-008 SPORNITZ: Moves that the accounts payable cheque lists for the period ending December 23 ,2024 beginning and ending with cheques #138979 to #139026 and automated payments for the period ending December 27, 2024, beginning, and ending with #800027102 to #800027206 and manual cheques issued #700001759 to #700001777 be received for information.

CARRIED UNANIMOUSLY

- December 31, 2024 Cash Flow Statement

25-009 COOPER: Moves that the Board accept the December 31, 2024 Cash Flow Statement for information.

CARRIED UNANIMOUSLY

25-010 KING: That the board meeting recess for lunch at 11:50PM.

CARRIED UNANIMOUSLY

The meeting reconvened at 12:53 PM in the boardroom with all Trustees present.

Superintendent Webb, Secretary Treasurer Neale, and Recording Secretary Dunne were in attendance. Assistant Superintendent Quinton and Assistant Superintendent Trodden did not return.

G. COMMITTEE REPORTS

- Bus Contractor Liaison Meeting

Trustees Ford and King shared that the meeting was positive and good ideas were shared.

25-011 KING: THAT the Board receive the December 13, 2024 Bus Contractor Liaison Committee Meeting Minutes for information.

CARRIED UNANIMOUSLY

H. Business Arising from Minutes:

- none

I. NEW BUSINESS:

- Town of Wainwright Request re; Future Plans for WES Property
- Ad Hoc Committee re; Board Representatives and Town of Wainwright Reserve Committee

- Town of Wainwright Request re; Future Plans for WES Property

The information was shared. There is currently an appraisal of the property being completed.

- Ad Hoc Committee re; Board Representatives and Town of Wainwright Reserve Committee

25-012

FORD: That the Board of Trustees hereby establish, in accordance with 102BP, Board Committees, an ad hoc committee to meet with the Town of Wainwright to have generative conversations and explore options relating to the future disposal of the Wainwright Elementary School property to bring information back to the Board of Trustees; AND FURTHERMORE, designates the committee to be comprised of Trustees Spornitz and Cooper and senior administration as determined by the Superintendent.

CARRIED UNANIMOUSLY

J. TRUSTEE REPORTS:

- ASBA - Trustee Spornitz shared the next zone meeting is Friday. She also told the Board that there are new Speaker's Corners coming in January that could be of interest to Trustees. The ASBA Trustee Guide for Trusteeship is now online on the ASBA website. There will be a presentation on ASBA sustainability on Friday as well as a discussion regarding school transportation safety.
- PSBAA/PSBC - Trustee Cooper will attend PSBC in person in February. She shared information from a few emails she received from the Executive Director, Troy Tait. The Board Chair shared that the PSBAA executive is looking to arrange meetings and come in person to meet with boards again this year.
- RCASB - Trustee King shared there are no updates.
- ARES - Trustees Cooper, Block and Jackson will attend the Alberta Rural Education Symposium in March.
- TEBA - No update.

K. INFORMATION ITEMS:

Board Chair Jackson reviewed information items with the Board.

L. COMMUNICATION STRATEGY:

- CUPE Negotiations Communication Update
- PowerSchool Data Breach Communication Process
- BTPS Buzz
- Math Diploma Review
- Group2 Report
- Student Engagement
- Ministerial Order, Maps, and Ward Information
- AD HOC Committee re; Future Disposal of WES Site

AGENDA Items for Next Meeting

- None

**25-013 BLOCK: Moves that the meeting adjourn.
CARRIED UNANIMOUSLY**

Time: 1:21 P.M. hours (13:21PM)

Board Chair

Recording Secretary