

BUFFALO TRAIL PUBLIC SCHOOLS

Wednesday, September 18, 2024

The regular meeting of the Board of Trustees of Buffalo Trail Public Schools was held in the Administration Building Boardroom on Wednesday, September 18, 2024.

PRESENT:

Chair: Kara Jackson, Chair

Trustees: Tanya Ford, Stephanie Spornitz, Jim King, Stephanie Cooper, Arthur Block, and David Bensmiller (online)

Administration: Michelle Webb, Superintendent, Peter Neale, Secretary Treasurer, Assistant Superintendent Camille Quinton, Assistant Superintendent James Trodden and Recording Secretary Faye Dunne

Absent: Darla Yonkman

A. CALL TO ORDER:

Chair Jackson called the meeting to order at 9:35 A.M. and shared a Treaty Acknowledgement. Chair Jackson also acknowledged that the National Day for Truth and Reconciliation is September 30th.

B. APPROVAL OF AGENDA:

Chair Jackson asked for any emergent additions to the agenda.

I. NEW BUSINESS:

- Audit Committee Public Member

24-232 COOPER: Moves that the agenda be approved as amended.
CARRIED UNANIMOUSLY

C. MINUTES OF THE REGULAR MEETING

24-233 KING: That the Minutes of the Organizational Meeting held August 29, 2024, be accepted as presented.
CARRIED UNANIMOUSLY

24-234 FORD: That the Minutes of the Regular Meeting held August 29, 2024, be accepted as presented.
CARRIED UNANIMOUSLY

D. Petitions and Delegations

- none

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E. IN-CAMERA:

**24-235 BLOCK: That the meeting move In-Camera at 9:37 AM.
CARRIED UNANIMOUSLY**

Secretary Treasurer Neale, Assistant Superintendent Quinton, Assistant Superintendent Trodden and Recording Secretary Dunne were in attendance.

Transportation Director Rapson joined the meeting at 9:45 AM.

Transportation Director Rapson left the meeting at 9:50AM.

**24-236 COOPER: That the meeting come out of In-Camera at 9:51 A.M.
CARRIED UNANIMOUSLY**

F. SUPERINTENDENT REPORTS:

- Leadership Highlights
- Outstanding Support Staff Award Committee Representative
- Staffing Report
- Feedback from Learning Day and Support Staff Conference

- Leadership Highlights

The Superintendent reviewed the highlight information with the Board. It included Board/Leadership Workshop agenda, CASA classroom update, Military Family Appreciation Day and National Day for Truth and Reconciliation.

- Staffing Report

Assistant Superintendent Quinton shared the information update with the Board.

- Outstanding Support Staff Award Committee Representative

**24-237 FORD: Moves that the Board support Trustee Cooper to be the Board representative on the Outstanding Support Staff Award Committee.
CARRIED UNANIMOUSLY**

- Feedback from Learning Day and Support Staff Conference

Assistant Superintendent Trodden shared a PowerPoint with highlights and details of the BTPS Division Learning Day held August 28, 2024. A survey of the learning day indicated the keynote speaker, Dr. Greg Wells, was well received. The Support Staff Conference was held at Lakeland College on August 30th. Presenters Ariel

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- Feedback from Learning Day and Support Staff Conference Cont.

Haubrich, Rick Gilson, Kari Thompson, and Shamille Sarcauga provided the sessions. Overall, the sessions were well received by the support staff.

Assistant Superintendent Quinton provided a brief review on the new division program Hour Zero.

2. Secretary Treasurer Report:

Accounts Payable:

- Cheque Lists Dated; August 30, 2024
- Accounts Payable Cheque Lists Dated: August 30, 2024
- Manual Cheques Issued Dated: August 21 to 30, 2024
- August 31, 2024 Cash Flow Statement

Accounts Payable:

- Cheque Lists Dated; August 30, 2024
- Accounts Payable Cheque Lists Dated: August 30, 2024
- Manual Cheques Issued Dated: August 21 to 30, 2024

The Board had an opportunity to ask any questions regarding the accounts payable information that was presented.

24-238 BLOCK: Moves that the accounts payable cheque lists for the period ending August 30 ,2024 beginning and ending with cheques #138415 to #138436 and automated payments for the period ending August 30, 2024, beginning, and ending with #80002434 to #800026451 and manual cheques issued #700001705 to #700001712 be received for information.

CARRIED UNANIMOUSLY

- August 31, 2024 Cash Flow Statement

24-239 SPORNITZ: Moves that the Board accept the August 31, 2024 Cash Flow Statement for information.

CARRIED UNANIMOUSLY

3. Transportation Report:

- Boundary Exemption (BTPS Resident) Requests 2024-2025
 - 2024-2025-40

 - 2024-2025-40

24-240 FORD: Moves that the Board approve the boundary exemption request for applicant #2024-2025-40 for bussing to their school of choice, Provost Public School, for the 2024-2025 school year.

DEFEATED

G. COMMITTEE REPORTS

- none

H. Business Arising from Minutes:

- none

I. NEW BUSINESS:

- 2024-2025 Board Workplan Approval
- Ward Review
- MLA Invitations
- Letter from Chauvin Home and School Association re; Request for Funds to Assist with Running Track Project
- Audit Committee Member
- Wainwright Elementary School - Replacement School

- 2024-2025 Board Workplan Approval

24-241 COOPER: Moves that the Board accept the 2024-2025 Board Work Plan as presented.

CARRIED UNANIMOUSLY

- Ward Review

24-242 KING: Moves that the Board approve a seven-trustee framework in principle and refer the matter to the Policy Committee for recommendations.

CARRIED UNANIMOUSLY

- MLA Invitations

24-243 FORD: Moves that the Board write letters to the jurisdiction MLAs to request a meeting with them at their earliest convenience.

CARRIED UNANIMOUSLY

- Letter from Chauvin Home and School Association re; Request for Funds to Assist with Running Track Project

Trustee Spornitz reported information from the latest school council meeting in Chauvin that included funding details of the project.

24-244 SPORNITZ: Moves that the Board support The Chauvin Home and School Association with \$5000.00 toward the completion of the track project at Dr. Folkins School.

CARRIED UNANIMOUSLY

- Audit Committee Member

24-245 SPORNITZ: Moves that the Board advertise for a new public member of the Audit Committee.

CARRIED UNANIMOUSLY

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- Wainwright Elementary School - Replacement School

Board Chair Jackson shared the good news that the Wainwright Elementary School replacement project was part of the latest government announcement and will be funded for the new replacement school. Chair Jackson shared a big thank you to the Central and School teams for having everything ready to go for the project.

Superintendent Webb noted that the Director of Facilities was very committed to the project and the Board was also instrumental in advocacy toward the project.

24-246 BLOCK: Moves that the Board send a letter of appreciation to the Minister of Education for the announcement on the new replacement school for Wainwright Elementary School with a copy to the Town of Wainwright, M.D. of Wainwright, MLA Rowswell, and the Rotary Club.

CARRIED UNANIMOUSLY

- Student Engagement - School Start Up

Board Chair Jackson welcomed students from Kitscoty Elementary, Irma and EH Walter schools to the student engagement. Trustees asked the following questions to their schools 1) What did you appreciate most about the start of school? 2) What are you looking forward to in the coming school year? 3) What (if anything) could the school do differently to help students come back to school? The Students representing elementary, junior, and senior high shared a variety of answers and information with the Board. The students were positive about the start of school and looking forward to many events, classes, clubs, and field trips coming up in the new school year. The Board thanked the students for their participation and for taking time to meet.

J. TRUSTEE REPORTS:

- ASBA - Trustee Spornitz shared that the first zone meeting is Friday. ASBA is continuing to host information/professional development sessions this year. In early October there will be one for the upcoming school board elections. She encouraged trustees to check out the resources available on the ASBA website. The Board Chair and Superintendent will attend the ASBA Fall Board Chairs Engagement.
- PSBAA/PSBC - Trustee Cooper shared that she has had no updates on PSBAA/PSBC events. Chair Jackson shared that as part of the PSBAA PEP trustees should gather names of notable graduates from our division to promote public school.
- TEBA - Trustee Ford shared there was no update.

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E. IN-CAMERA Cont.:

**24-247 FORD: That the meeting move In-Camera at 11:38 AM.
CARRIED UNANIMOUSLY**

Secretary Treasurer Neale, Assistant Superintendent Quinton, Assistant Superintendent Trodden and Recording Secretary Dunne were in attendance.

**24-248 FORD: That the meeting come out of In-Camera at 11:47 AM.
CARRIED**

- RCASB - Trustee King has had no correspondence. The RCASB AGM meeting is Nov 17th, 2024. More information will be coming soon.

K. INFORMATION ITEMS:

Board Chair Jackson reviewed information items with the Board.

L. COMMUNICATION STRATEGY:

- Wainwright Elementary Replacement School Announcement
- BTPS Learning Day Feedback
- Student Engagement
- Council of School Councils - Nov 4th
- Advocacy with MLAs
- Seven Trustee Structure
- School Success Collaborations
- Track Project Support

AGENDA Items for Next Meeting

- None

**24-249 KING: Moves that the meeting adjourn.
CARRIED UNANIMOUSLY**

Time: 11:56 A.M. hours (11:56AM)

Board Chair

Recording Secretary