

BUFFALO TRAIL PUBLIC SCHOOLS

Wednesday, March 20, 2024

The regular meeting of the Board of Trustees of Buffalo Trail Public Schools was held in the Administration Building Boardroom on Wednesday, March 20, 2024.

PRESENT:

Chair: Kara Jackson, Board Chair

Trustees: Tanya Ford, Barry Livingston
Stephanie Spornitz, Jim King,
Stephanie Cooper, Arthur Block,
David Bensmiller (online)

Administration: Michelle Webb, Superintendent, Peter
Neale, Secretary Treasurer,
Assistant Superintendent Camille
Quinton, Recording Secretary Faye
Dunne

Absent: Darla Yonkman, James Trodden

A. CALL TO ORDER:

Board Chair Jackson called the meeting to order at 9:33 A.M. and shared a Treaty Acknowledgement.

B. APPROVAL OF AGENDA:

Chair Jackson asked for any emergent additions to the agenda. Trustees also had an opportunity to share reconciliation happening at their schools.

24-053 **SPORNITZ: Moves that the agenda be approved as presented.
CARRIED UNANIMOUSLY**

C. MINUTES OF THE REGULAR MEETING

24-054 **KING: That the Minutes of the Regular Meeting held
February 28, 2024, be accepted as presented.
CARRIED UNANIMOUSLY**

D. Petitions and Delegations

E. IN-CAMERA:

24-055 **COOPER: That the meeting move In-Camera at 9:36AM.
CARRIED UNANIMOUSLY**

Assistant Superintendent Quinton, Secretary Treasurer Neale and Recording Secretary Dunne were in attendance.

Assistant Superintendent Quinton left the in-camera at 9:53AM.

Recording Secretary Dunne left at the in-camera at 10:21AM.

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E. IN-CAMERA:

24-056 LIVINGSTON: That the meeting come out of In-Camera at 10:34 AM.

CARRIED UNANIMOUSLY

Recording Secretary Dunne rejoined the meeting at 10:35AM.

F. SUPERINTENDENT REPORTS:

- Leadership Highlights
 - o Alberta Rural Education Symposium
 - Celebrations
 - o Inventures Program
 - o Provincial Basketball - EH Walter School Boys & Marwayne Jubilee School Girls
 - o 2A Girls Volleyball Provincial Host - Wainwright High School
 - Edwin Parr Nominee
 - What We Heard Report
 - Nutrition One Time Grant
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- Leadership Highlights
 - o Alberta Rural Education Symposium - Superintendent Webb shared her experience from attending the RCASB.
 - Celebrations
 - o Inventures Program - 3 Students from Dewberry School were accepted into the Inventures Program and will be travelling to Calgary. Inventures sessions are focused on technology, innovation, and AI in all areas of the community.
 - o Provincial Basketball - EH Walter School Boys & Marwayne Jubilee School Girls - These teams attended provincials.

Assistant Superintendent Quinton joined the meeting at 10:58AM

- o 2A Girls Volleyball Provincial Host - Wainwright High School - Next November WHS will host volleyball provincials. Games may also be played at other schools in the area.

- Edwin Parr Nominee

24-057 LIVINGSTON: Moves that the Board accept the Edwin Parr Selection Committee's recommendation to nominate Lauren Heck from Provost Public Schools for the Alberta School Board Associations' Edwin Parr Award.

CARRIED UNANIMOUSLY

- What We Heard Report

Thank you to Assistant Superintendent Trodden for his work with the engagement sessions and report.

24-058 FORD: Moves that the Board receive the Stakeholder Engagement 'What We Heard' report for information.

CARRIED UNANIMOUSLY

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F. SUPERINTENDENT REPORTS Cont.:

- Nutrition One Time Grant

The information was shared with the Board.

2. Secretary Treasurer Report:

Accounts Payable:

- Cheque Lists Dated; February 20, 29, March 15, 2024
- Accounts Payable Cheque Lists Dated; February 29, March 15, 2024
- Manual Cheques Issued Dated: February 27 to March 6, 2024
- February 29, 2024 Cash Flow Statement
- Capital Plan

Accounts Payable:

- Cheque Lists Dated; February 20, 29, March 15, 2024
- Accounts Payable Cheque Lists Dated; February 29, March 15, 2024
- Manual Cheques Issued Dated: February 27 to March 6, 2024

The Board had an opportunity to ask any questions regarding the accounts payable information that was presented.

24-059 COOPER: Moves that the accounts payable cheque lists for the period ending March 15, 2024 beginning and ending with cheques #137377 to #137521 and automated payments for the period ending March 15, 2024, beginning, and ending with #800025455 to #800025586 and manual cheques issued #700001629 to #700001638 be received for information.

CARRIED UNANIMOUSLY

- February 29, 2024 Cash Flow Statement

24-060 KING: Moves that the Board accept the February 29, 2024 Cash Flow Statement for information.

CARRIED UNANIMOUSLY

Secretary Treasurer Neale left the meeting at 11:20AM

- Student Engagement - Student Engagement

The Board Chair welcomed students from WHS, Delnorte and Dr. Folkins to the student engagement. Trustees asked the following questions to their schools; 1) What opportunities exist for students to be involved in your schools? 2) How could students be used to help build success in the school? The Students representing junior, and senior high shared a variety of answers and information with the Board. Many positive examples of what students do in their individual schools and ideas for building success were shared. The Board thanked the students for their participation and for taking time to meet.

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Secretary Treasurer Neale rejoined the meeting at 11:39AM.

- Capital Plan

The Board had an opportunity to discuss and finalize the schools to be included in its capital plan.

24-061 BLOCK: Moves that the Board of Trustees approves the 2024 Three-Year Capital Plan as presented and summarized here by priority:

- 1. Wainwright Elementary School New - Replacement Facilities**
- 2. Provost Public School New - Replacement Facilities**
- 3. South-West (Amisk; Hughenden): Value Scoping**
- 4. Irma School: Expansion**
- 5. Central Vermilion (Vermilion Elementary: JR Robson): Value-Scoping and/or Modernization**
- 6. North-East (Blackfoot; Dewberry; Kitscoty; Marwayne): Value Scoping**
- 7. Central-East (Edgerton; Chauvin): Value Scoping**
- 8. North-West (Innisfree; Mannville): Value-Scoping**

CARRIED UNANIMOUSLY

G. COMMITTEE REPORTS

- Policy Committee

- Policy Committee Meeting Minutes; March 11, 2024
- The Policy Committee recommends first and second reading;
 - 102BP Board Committees
- The Policy Committee Recommends to Receive the following Administrative Procedure for information:
 - 701.4AP Student Transportation for Curricular or Extra Curricular Trips
- The Policy Committee Recommends first and second reading of 701BP Student Transportation
- The Policy Committee recommends second reading of 101BP Board Operations

- Policy Committee Meeting Minutes; March 11, 2024

24-062 KING: Moves that the Board accept the March 11, 2024 Policy Committee minutes for information as presented. CARRIED UNANIMOUSLY

- The Policy Committee recommends first and second reading;
 - 102BP Board Committees

24-063 FORD: Moves that the Board receive 102BP, Board Committees, as amended in the Audit Committee section for first reading.

CARRIED UNANIMOUSLY

24-064 LIVINGSTON: Moves that the Board receive 102BP, Board Committees, for second reading.

CARRIED UNANIMOUSLY

- Policy Committee Cont.

24-065 JACKSON: Moves that the Board introduce 102BP, Board Committees, for third and final reading.
CARRIED UNANIMOUSLY

24-066 KING: Moves that the Board receive BP102, Board Committees for third and final reading.
CARRIED UNANIMOUSLY

- The Policy Committee Recommends to Receive the following Administrative Procedure for information:
 - o 701.4AP Student Transportation for Curricular or Extra Curricular Trips

There was a thorough discussion of the changes.

24-067 FORD: Moves that the Board receive 701.4AP, as amended for information.
CARRIED UNANIMOUSLY

- The Policy Committee Recommends first and second reading of 701BP Student Transportation

24-068 JACKSON: Moves that the Board receive 701BP, Student Transportation Services, as amended to remove reference to 15-passenger vans for first reading.
CARRIED UNANIMOUSLY

24-069 LIVINGSTON: Moves that the Board receive 701BP, Student Transportation Services, for second reading.
CARRIED UNANIMOUSLY

24-070 SPORNITZ: Moves that the Board introduce 701BP, Student Transportation Services, for third and final reading.
CARRIED UNANIMOUSLY

24-071 BLOCK: Moves that the Board receive 701BP, Student Transportation Services for third and final reading.
CARRIED UNANIMOUSLY

- The Policy Committee recommends second reading of 101BP Board Operations

Chair Cooper provided a background for the changes to BP101, electronic attendance at meetings, and opened the floor for discussion.

24-072 LIVINGSTON: Moves that the Board receive 101BP, as amended for second reading.
CARRIED UNANIMOUSLY

24-073 BLOCK: That the board meeting recess for lunch at 12:08PM.
CARRIED UNANIMOUSLY

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The meeting reconvened at 1:05 PM in the Boardroom with all Trustees present. Superintendent Webb, Secretary Treasurer Neale, Recording Secretary Dunne, and Assistant Superintendent Quinton also rejoined the meeting.

H. Business Arising from Minutes:

- none

I. NEW BUSINESS:

- ATA Collective Agreement Ratification
- Letter from EH Walter School re; Request for Endorsement for CVR Cash in Lieu Funds
- WES Update
- ASBA/PSBAA SGM Attendance
- School Council Engagement
- Agreements
- 901BP Welcoming, Caring, Respectful and Safe Workplace and Learning Environments

- ATA Collective Agreement Ratification

24-074 SPORNITZ: Moves that the Board of Trustees of Buffalo Trail Public Schools ratify the Memorandum of Agreement with Alberta Teachers' Association.

CARRIED UNANIMOUSLY

Trustee Bensmiller left the meeting at 1:08PM

- Letter from EH Walter School re; Request for Endorsement for CVR Cash in Lieu Funds

24-075 BLOCK: Moves that the Board of Trustees of Buffalo Trail Public Schools endorses the application of EH Walter School for Cash in Lieu of School Reserves funds to be forward to the County of Vermilion River for review and approval.

CARRIED UNANIMOUSLY

- WES Update

24-076 COOPER: Moves that the Board submit a media release regarding an update on the Wainwright Elementary replacement school as well as send a letter to the Minister of Education.

CARRIED UNANIMOUSLY

- ASBA/PSBAA SGM Attendance

Trustees shared their intentions for attendance.

- School Council Engagement

The Board shared several ideas for engaging school councils throughout the division. The Board will continue this work and plan for this engagement starting in the fall.

I. NEW BUSINESS Cont.:

- Agreements

There was a discussion regarding the historic student transportation agreements and how they serve the division.

24-077 SPORNITZ: "THAT the Board of Trustees hereby terminates the agreement titled the "Student Transportation Agreement" dated January 30, 1997 with the Battle River School Division in accordance with Article 10 of the agreement, with the notice to be in writing and to be provided before March 31, 2024 with an effective date of August 30, 2024."

CARRIED UNANIMOUSLY

- 901BP Welcoming, Caring, Respectful and Safe Workplace and Learning Environments

24-078 COOPER: Moves that the Board receive 901BP Welcoming, Caring, Respectful and Safe Workplace & Learning Environment as information for its annual review.

CARRIED UNANIMOUSLY

J. TRUSTEE REPORTS:

- ASBA - Trustee Spornitz reported that the next zone meeting is Friday. She shared the upcoming engagement opportunity that is planned for May 8th with MLAs.
- ASBA Trustee Governance Program - Trustee Jackson reported on behalf of Trustee Yonkman, that the governance program is entering the final phase with graduation in June.
- PSBAA/PSBC - no report
- TEBA - no updates
- RCASB - Trustee King reported highlights from the Rural Caucus of Alberta School Boards spring meeting. Advocacy topics continue to be transportation, wrap around services and staff shortages. The executive of the RCASB will endeavor to communicate with members more regularly.
- ARES - Board members that attended the symposium reported that it was very good. The evening with the Minister offered a good opportunity for questions. Other sessions with Dr. Jordan Tinney, and Dr. Ken Coates were good. The session with Cadmus Delorme on reconciliation was impactful.

K. TRUSTEE READINGS:

- none

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L. INFORMATION ITEMS:

The information was shared with the Board.

M. COMMUNICATION STRATEGY:

- Friends of Education Presentation for the Town of Provost - April 19, 2024
- Celebrations - Inventures Program, School Sport
- Edwin Parr Nominee
- What We Heard Report
- Capital Plan 2024
- WES Update
- Ward Review Engagement
- Memorandum of Agreement Ratification (ATA)
- Policy Updates

AGENDA Items for Next Meeting

- None

24-079 FORD: Moves that the meeting adjourn.
CARRIED UNANIMOUSLY

Time: 2:01 P.M. hours (14:01PM)

Board Chair

Recording Secretary