

**BUFFALO TRAIL PUBLIC SCHOOLS  
BOARD OF TRUSTEES MEETING  
Wednesday February 28, 2024**

*9:30 a.m.*

**A G E N D A**

|  | <b><u>Time Frame</u></b>          |
|--|-----------------------------------|
| <b>A. CALL TO ORDER</b>  | 9:30 - 9:35am                     |
| • Treaty Acknowledgement   |                                   |
| <b>B. APPROVAL OF AGENDA</b>   | 9:35 - 9:40am                     |
| <b>C. CONSIDERATION OF THE MINUTES OF THE REGULAR MEETINGS OF:</b>   | 9:40 - 9:45am                     |
| • Board of Trustees 24.01.2024   |                                   |
| <b>D. PETITIONS AND DELEGATIONS:</b>   |                                   |
| • none   |                                   |
| <b>E. IN-CAMERA: (pink)</b>  | 9:45 – 11:10 am<br>1:00 – 1:30 pm |
| Student Engagement – Topic – Supports for Success  | 11:20 – 11:50am                   |
| <b>LUNCH</b>   | 12:00 – 1:00 pm                   |
| <b>F. SUPERINTENDENT’S REPORTS:</b>  |                                   |
| <b>1. Superintendent Report:</b>   | 1:30 – 1:50 pm                    |
| • Leadership Highlights  |                                   |
| - BTPS Learning Day  |                                   |
| - BTPS Stakeholder Engagement Sessions   |                                   |
| - Art Program at WHS, E-Sports at Dewberry   |                                   |
| - Teacher Observations and Staffing for Next Year  |                                   |
| - BTPS Leadership Academy  |                                   |
| - Reading at Schools for Family Literacy and Freedom to Read Days  |                                   |
| - Website Review and Updates   |                                   |
| • Celebrations   |                                   |
| - Provost Public School Welcome Back Video   |                                   |
| - Passion Projects Powering Minds at Delnorte School   |                                   |
| - Rural Caucus Flourishing Story – Green Certificate Poultry Program at Dewberry School                      |                                   |
| - OH&S Award – CUPE AB Division has chosen Chris Miller as this year’s winner of the Health and Safety Award |                                   |
| • Board Staff Appreciation   |                                   |
| • Staffing Report  |                                   |
| • Edwin Parr Selection Committee   |                                   |
| <b>2. Secretary-Treasurer Report:</b>  | 1:50 – 2:00 pm                    |
| • Accounts Payable:  |                                   |
| ○ Cheque Lists Dated: January 30, February 15, 2024  |                                   |
| ○ Automated Payments Dated: January 22, 25, 26, 30, February 8, 15, 16, 23, 26, 2024                         |                                   |

### **Secretary-Treasurer Report Cont.:**

- Manual Cheques Issued Dated: January 10 to February 21, 2024
- January 31, 2024 Cash Flow Statement

### **3. Transportation**

2:00 – 2:05 pm

- Contractor Selection
  - VR-V05

### **G. COMMITTEE REPORTS:**

2:05 – 2:35 pm

- **Audit Committee Meeting**
  - Audit Committee Minutes: January 30, 2024
  - Audit Committee Powers and Terms of Reference
- **Policy Committee**
  - Policy Meeting Minutes; February 12, 2024
  - The Policy Committee Recommends to Receive the following Administrative Procedures for Information:
    - 302.8AP Field Trips & Excursions
  - The Policy Committee Recommends that the Board accept 602BP Financial Matters as amended to remove #3 under the Staff Section.
    - 602.7AP Computer Purchase Plan and Exhibits 1 and 2 for Removal
  - The Policy Committee recommends second reading;
    - 101.01BP Board Operations – Role of the Superintendent
  - The Policy Committee recommends first reading;
    - 101BP Board Operations as Amended
  - The Policy Committee supports postponing review of 302.11AP, Support for Student Organizations in consideration of new Alberta government policies and procedures coming in the fall.
- **Board Budget Committee**
  - Board Budget Committee Minutes: February 20, 2024
  - Board Budget Committee Recommendation
- **Staff Liaison Committee (ATA) - Update**
- **Staff Liaison Committee (CUPE) - Update**

### **H. BUSINESS ARISING FROM MINUTES:**

- none

### **I. NEW BUSINESS:**

2:35 – 2:50 pm

- Letter from Dewberry School re; Request for Endorsement for CVR Cash in Lieu Funds
- Teacher Retirement Transition Strategy Applicant(s)
- Friends of Education Nomination – Town of Provost
- Ward Review Final Phase

### **J. TRUSTEE REPORTS:**

2:50 – 3:10 pm

- ASBA
- ASBA Trustee Governance Program
- PSBAA/PSBC
- TEBA
- RCASB

### **K. TRUSTEE READINGS: NIL**

**L. INFORMATION ITEMS:**

3:10 – 3:15 pm

- Letter from the County of Vermilion River re; Update to Civic Address for Dewberry School
- Government News Release re; Preserving Choice for Children and Youth
- Draft February 7, 2024 Committee of the Whole Notes
- Government News Release re; Women and Girls in Science: Ministers Fir and Sawhney
- Letter to Board Chair Jackson from Kids ‘N’ Us, Families Facing Diabetes Society re; Care of Students with Type 1 Diabetes
- Government News Release re; Supporting and Growing Alberta’s Skilled Trades

**M. COMMUNICATION STRATEGY:**

3:15 – 3:25 pm

**N. BOARD WORKPLAN (upcoming for March)**

- Committee of the Whole (2<sup>nd</sup> Wednesday) March 13, 2024
- Board Meeting (3<sup>rd</sup> Wednesday) March 20<sup>th</sup>, 2024
- Edwin Parr Teacher Award Nomination
- Safe and Caring BP/AP Review
- 3-10 Year Capital Plan Submission
- School Council Engagement
- Board Budget Committee
- Strategic Plan and Budget Update
- Alberta Rural Education Symposium

**ADJOURNMENT**