

**BUFFALO TRAIL PUBLIC SCHOOLS
BOARD OF TRUSTEES MEETING
Wednesday January 24, 2024**

9:30 a.m.

A G E N D A

	<u>Time Frame</u>
A. CALL TO ORDER <ul style="list-style-type: none">• Treaty Acknowledgement	9:30 - 9:35am
B. APPROVAL OF AGENDA	9:35 - 9:40am
C. CONSIDERATION OF THE MINUTES OF THE REGULAR MEETINGS OF: <ul style="list-style-type: none">• Board of Trustees 20.12.2023	9:40 - 9:45am
D. PETITIONS AND DELEGATIONS: <ul style="list-style-type: none">• none	
E. IN-CAMERA: (pink)	9:45 – 11:00am
F. SUPERINTENDENT’S REPORTS:	
1. Superintendent Report: <ul style="list-style-type: none">• Leadership Highlights<ul style="list-style-type: none">- AERR Meeting and Update- ECCS Meeting- Leadership Academy- BTPS Learning Day• 2024-2025 School Calendar Presentation and Approval• Stakeholder Engagements• Enrollment Reports	1:00 – 1:20 pm
Student Engagement – Topic – Diversity	11:20 – 11:50am
2. Secretary-Treasurer Report: <ul style="list-style-type: none">• Accounts Payable:<ul style="list-style-type: none">○ Cheque Lists Dated: Dec. 22, 2023, Jan16, 2024○ Automated Payments Dated: Dec 22, 2023, January 01, 15, 2024○ Manual Cheques Issued Dated: Dec. 8, 2023 to January 4, 2024• December 31, 2023 Cash Flow Statement	11:50 – 12:00pm
LUNCH	12:00 – 1:00 pm
3. Transportation <ul style="list-style-type: none">• Contractor Selection<ul style="list-style-type: none">○ MIN – 15○ VR – V19• Other Bus Route Information	1:20 – 1:30 pm

- 4. Facilities:** 1:30 – 1:35 pm
- Custodial Contract Extension

- G. COMMITTEE REPORTS:** 1:35 – 2:05 pm
- **Policy Committee**
 - Policy Meeting Minutes; January 16, 2023
 - The Policy Committee Recommends to Receive the following Administrative Procedures for Information:
 - 400.1AP BTPS Staff Code of Conduct
 - 400.2AP Conflict of Interest and Fraud Prevention
 - 402.1AP Nepotism Avoidance
 - New 601.2AP External and Internal Audit Responsibilities
 - The Policy Committee recommends first reading;
 - 101.01BP Board Operations – Role of the Superintendent
 - 101.03BP Board Operations – Trustee Code of Conduct Update
 - **Joint Transportation Committee**
 - Next Meeting

- H. BUSINESS ARISING FROM MINUTES:**
- none

- I. NEW BUSINESS:** 2:05 – 2:30 pm
- Letter from B. Fischer re; Use of Irma Gym and Partnership
 - Letter from L. Maier, Teacher in Charge, JR Robson International Field Trip Letter re; Continued Support for Trip and Letter from Laurie Doyle, Account Manager, Explorica

- J. TRUSTEE REPORTS:** 2:30 – 3:00 pm
- ASBA
 - ASBA Trustee Governance Program
 - PSBAA/PSBC
 - Special Recognition Awards Package
 - Webinar – Choice in Alberta Education: Challenges and Opportunities for Public Schools
 - TEBA
 - RCASB
 - CSBA
 - Email from Dr. V. Abboud, ASBA re; CSBA National-level Advocacy Priorities

- K. TRUSTEE READINGS: NIL**

- L. INFORMATION ITEMS:** 3:00 – 3:05 pm
- Draft December 13, 2023 Committee of the Whole Notes
 - Government News Release re; Supporting Indigenous Student Success
 - 2023/24 Provincial satisfaction Surveys
 - Government News Release re; Building a Future of Mental Wellness
 - Government News Release re; International Mentoring Day: Minister Turton
 - Draft January 17, 2024 Committee of the Whole Notes

M. COMMUNICATION STRATEGY:

3:05 – 3:15 pm

N. BOARD WORKPLAN (upcoming for February)

- Committee of the Whole (1st Wednesday) February 7, 2024
- Board Meeting (4th Wednesday) February 28, 2024
- Staff Appreciation
- Preliminary Enrolment Figures (second semester)
- Forecast Enrolment Figures
- Semester Suspension Report
- Staffing Report
- 3 – 10 Year Capital Plan Review
- Online Stakeholder Engagement

ADJOURNMENT