

**BUFFALO TRAIL PUBLIC SCHOOLS  
BOARD OF TRUSTEES MEETING  
Wednesday October 18, 2023**

*9:30 a.m.*

**A G E N D A**

	<b><u>Time Frame</u></b>	<b><u>Pages</u></b>
<b>A. CALL TO ORDER</b>	9:30 - 9:35am	
• Treaty Acknowledgement		
<b>B. APPROVAL OF AGENDA</b>	9:35 - 9:40am	
<b>C. CONSIDERATION OF THE MINUTES OF THE REGULAR MEETINGS OF:</b>	9:40 - 9:45am	
• Board of Trustees 20.09.2023		
<b>D. PETITIONS AND DELEGATIONS:</b>		
• NIL		
<b>E. IN-CAMERA: (pink)</b>	9:45 – 10:30am	
<b>F. SUPERINTENDENTS REPORTS:</b>		
<b>1. Superintendents Report:</b>	10:30 – 10:45am	
• Leadership Highlights		
• Staffing Report		
• Teacher Retirement Transition Strategy		
<b>2. Secretary-Treasurer Report:</b>	10:55 – 11:15am	
• Accounts Payable:		
○ Cheque Lists Dated: August 31, September 15, 2023		
○ Automated Payments Dated: September 25, 29, 2023		
○ Manual Cheques Issued Dated: September 19 to October 4, 2023		
• September 30, 2023 Cash Flow Statement		
• Fall Financial Update		
Student Engagement – School Start Up	11:20 – 11:50 am	
<b>G. COMMITTEE REPORTS:</b>		
• <b>Policy Committee</b>	1:00 – 1:20 pm	
- Policy Meeting Minutes; October 10, 2023		
- The Policy Committee Recommends to Receive the following Administrative Procedures for Information:		
○ 205.1AP, Service Dogs in School and Exhibit 4, Principal Check List		
○ 302.8AP Field Trips & Excursions		
○ 302.8AP New Exhibit 5, Permission Form		
○ 401.2AP Exhibit 1, Respectful Conduct Reporting Form		
○ 402.5AP Teacher Professional Growth		
○ 402.5AP Exhibit 2, Evidence Gathering Instrument		

- **Policy Committee Cont.**
    - 402.5AP Exhibit 3, Teacher Evaluation Report
    - 402.6AP Exhibit 2, Leadership Evaluation Report
    - 403.1AP Long Service Recognition
    - 500.2AP Volunteers
    - 502.5AP Delegations to the Board
    - 502.5AP Exhibit 1, Delegation Request Form
  - 302.11AP, Support for Student Organizations – Still Under Review
  - The Policy Committee Recommends that the Board Receive 104BP, Establishment of Wards, as Reviewed for Information.
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- **Joint Transportation Committee Update** 1:20 - 1:25 pm
  - **Board Budget Committee** 1:25 – 1:35 pm

**H. BUSINESS ARISING FROM MINUTES: NIL**

- I. NEW BUSINESS:** 1:35 – 1:55 pm
- Board Work Plan
  - ASBA Board Chairs and Superintendents Meeting with the Minister
  - BTPS Advocacy – Board Meeting with the Education Minister
  - BRSD Communication
  - Ranger Land Services Ltd. Offer to Lease

- J. TRUSTEE REPORTS:** 1:55 – 2:15 pm
- ASBA
  - ASBA Trustee Governance Program
  - PSBAA/PSBC
  - TEBA
  - RCASB
  - Board Fall Engagement

**J. TRUSTEE READINGS: NIL**

- L. INFORMATION ITEMS:** 2:15 – 2:20 pm
- Government Statement re; Start of Respiratory Virus Season: Minister LaGrange
  - Government News Release re; Talking to Albertans About New Social Studies Curriculum
  - Email to Board Chairs from Education Minister re; Resuming Engagement on Draft K-6 Social Studies Curriculum and Letter
  - Government News Release re; New Funding for Apprenticeships
  - Letter from Innisfree School Financial Society re; Thank you for Court Project Support
  - October 11, 2023 Draft Committee Meeting Notes
  - Government News Release re; Investing in Lakeland College

- M. COMMUNICATION STRATEGY:** 2:20 – 2:30 pm

**N. BOARD WORKPLAN (upcoming for November)**

- Committee of the Whole – November 15
- Board Meeting – November 29
- Presentation and Final Approval of AERR
- Audited Financial Statements/Management Letter
- Auditor at Board Meeting
- ASBA Fall AGM – November 19-21
- Superintendent's School Review Presentation

## **ADJOURNMENT**