



# BUFFALO TRAIL PUBLIC SCHOOLS

## DELEGATION REQUEST FORM

The Board of Trustees of Buffalo Trail Public Schools welcomes delegations from within the division to attend the public meetings of the Board. The board meeting schedule is posted on our website. All requests are subject to approval by the Board Chair.

*Fields marked with "\*" are required fields and must be completed*

\_\_\_\_\_  
Preferred Board Meeting Date: \*

\_\_\_\_\_  
Preferred Time (AM or PM)

\_\_\_\_\_  
Last Name of Designated Speaker: \* First Name of Designated Speaker

\_\_\_\_\_  
Mailing Address: \*

\_\_\_\_\_  
City/Town: \*

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Phone Number: \*

\_\_\_\_\_  
Email Address: \*

\_\_\_\_\_  
Topic for Discussion: \*

Brief Description: \*

- Up to a maximum of 2 speakers.

\_\_\_\_\_  
Designated Speaker: \*

\_\_\_\_\_  
Additional Designated Speaker

Upon receipt of this form, BTPS' Board Secretary will contact you either by phone or email to inform you of the status of this request.