



**FUNCTIONAL ASSESSMENT FORM FOR SCHOOL BUS DRIVERS  
(To be completed annually)**

Candidate's Name: \_\_\_\_\_ Date of Assessment: \_\_\_\_\_

**Consent to Release Functional Assessment Information:**

I, \_\_\_\_\_, authorize my employer, \_\_\_\_\_ to disclose the  
(Bus Contractor/School)  
results of the Functional Assessment to Buffalo Trail Public Schools to place on my driver file.

Candidate's Signature: \_\_\_\_\_ Witness: \_\_\_\_\_

Assessor will instruct the candidate to complete the following tasks required of a School Bus Driver. Record if the candidate is able to safely complete each task. If contractor and driver is the same person the assessment must be done by a third party. Buffalo Trail Public Schools indicates all of the (11) eleven criteria below are essential job specific fitness to work criteria for a Bus Driver.

**This individual demonstrated the ability to:**

- Yes       No      Lift hood of bus for inspection.
- Yes       No      Bend, kneel or squat to check under bus. Must be able to view exhaust, brakes, springs and all items underneath bus as required for pre-trip inspection.
- Yes       No      Walk around bus for inspection without aids.
- Yes       No      Climb up and down stairs to enter/exit bus using only the hand rail for assistance, if required.
- Yes       No      Sit behind the bus steering wheel and fasten the seat belt. Must be able to wear shoulder and lap seatbelt without making modifications.
- Yes       No      Open and close right hand glider to allow for passenger entry/exit.
- Yes       No      Bend/kneel to pick up articles from the floor located in the aisle or under seats.
- Yes       No      Able to exit through the rear emergency exit unassisted and without Aids, if bus is equipped with rear emergency exit.
- Yes       No      Able to enter through the rear emergency exit with assistance of aids, if bus is equipped with rear emergency exit.
- Yes       No      Drag a static force of 30 lbs down the aisle & out the rear door to simulate an evacuation.

Assessor's Name: \_\_\_\_\_ Assessor's Signature: \_\_\_\_\_