



701.19AP School Bus Operator's Children on School Bus

ESTABLISHED: 2002.03.20
UPDATED: 2017.03.15 (2011.08.17)
REVIEWED: 2017.03.13 (2013.04.29)

LEGAL REFERENCE:

- Highway Traffic Act

CROSS REFERENCE:

- [701BP Student Transportation Services](#)
 - [701.19AP Exhibit 1 Operators Children on Bus Permission Form](#)
 - [701.2AP Pay-ride bussing](#)
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PROCEDURES:

The Board realizes that there is a shortage of qualified school bus operators. To accommodate this shortage, the Board is allowing a parent/guardian who drives the school bus to bring a maximum of two of his/her children while he/she drives the bus route. However, this privilege is not to interfere with the bus operator's commitment to the safety of students and the operator's ability to provide a high level of service to the students riding the bus.

Pre-school age children:

1. The bus operator must complete the [School Bus Operator's Children on Bus Permission form](#).
2. There is a maximum of two children allowed under this administrative procedure.
3. If, due to the age and weight of the child(ren), it is necessary to secure the child(ren) in a child seating assembly, such seating assembly shall;
 - 3.1 Meet the requirements of the Vehicle Equipment Regulation of the Traffic Safety Act
 - 3.2 Be provided by the bus contractor/operator at no cost to the Board
 - 3.3 Be secured by a strapping system installed by the bus contractor at no cost to the Board

4. The child(ren) cannot occupy a seat required by a registered student on the bus. If space on the bus becomes an issue, authorization for the bus operators' child(ren) to ride the bus will be revoked.
5. The child(ren) must follow the school bus rules and regulations as per board policy, administrative procedure and regulations.
6. The child(ren) must not interfere with the ability of the bus operator to perform his/her duties as a bus operator.
7. The child(ren) must not interfere with other students on the bus.
8. The bus contractor/operator has informed all parents on the bus route regarding the transportation of his/her child(ren) on the bus.
9. You or the bus contractor must receive prior permission from a student's parent/guardian before designating a helper to assist in caring for the children.
10. The bus contractor has notified their insurance company.
11. The bus contractor/operator has received approval from the Director of Transportation
12. The bus operator's child(ren) must be listed on the student listing and on the seating plan.
13. The Director of Transportation can revoke privileges at any time.

School aged children registered in a Buffalo Trail Public School, St. Thomas Aquinas School (Provost), Blessed Sacrament School (Wainwright), Blessed Sacrament Outreach School or St. Jerome's School (Vermilion):

1. The bus operator must complete the [Bus Operator's Children on Bus Permission form](#).
2. There is a maximum of two children allowed under this administrative procedure.
3. The child(ren) cannot occupy a seat required by a registered student on the bus. If space on the bus becomes an issue, authorization for the bus operators' child(ren) to ride the bus will be revoked.
4. Subject to the approval of the Director of Transportation, where there is an available seat on the bus, a full-time parent/guardian bus operator may transport their school-age children on their bus without charge.
 - a. Full time Bus operator: Bus operator that may drive a partial run (i.e. a.m. or p.m. only or different bus routes), but on a regular basis (at least 2 days per week).
5. Subject to the approval of the Director of Transportation, a parent/guardian bus operator may have their children ride a different bus than the one they drive.
6. The appropriate transportation registration form must be completed for the bus operator's child(ren) and they must be listed on the student listing and on the seating plan.
7. The child(ren) must follow the school bus rules and regulations as per board policy, administrative procedure and regulations.
8. The child(ren) must not interfere with the ability of the bus operator to perform his/her duties as a bus operator.
9. The child(ren) must not interfere with other students on the bus.
10. The bus contractor/driver has informed all parents on the bus route regarding the transportation of his/her child(ren) on the bus.

11. The bus contractor has notified their insurance company.
12. The bus contractor/driver has received approval from the Director of Transportation.
13. The Director of Transportation can revoke privileges at any time.

School aged children not registered in a Buffalo Trail Public School, St. Thomas Aquinas School (Provost), Blessed Sacrament School (Wainwright), Blessed Sacrament Outreach School or St. Jerome's School (Vermilion):

1. The bus operator must complete the [Bus Operator's Children on Bus Permission form](#).
2. There is a maximum of two children allowed under this administrative procedure.
3. The child(ren) cannot occupy a seat required by a registered student on the bus. If space on the bus becomes an issue, authorization for the bus operators' child(ren) to ride the bus will be revoked.
4. Subject to the approval of the Director of Transportation, where there is an available seat on the bus, full-time parent/guardian bus operators may transport their school-age children on their bus at a fee equal to the ineligible bussing fee (as identified 701.2AP, Payride Busing)
 - a. Full time Bus operator: Bus operator that may drive a partial run (i.e. a.m. or p.m. only or different bus routes), but on a regular basis (at least 2 days per week).
5. The appropriate transportation registration form must be completed and the fee paid for the bus operator's child(ren) and they must be listed on the student listing and on the seating plan.
6. The child(ren) must follow the school bus rules and regulations as per board policy, administrative procedure and regulations.
7. The child(ren) must not interfere with the ability of the bus operator to perform his/her duties as a bus operator.
8. The child(ren) must not interfere with other students on the bus.
9. The bus contractor/operator has informed all parents on the bus route regarding the transportation of his/her child(ren) on the bus.
10. The contractor has notified their insurance company.
11. The contractor/operator has received approval from the Director of Transportation.
12. The Director of Transportation can revoke privileges at any time.