



## 505.1AP Complaints about Jurisdiction Personnel

**APPROVED:** 2021.05.19 (2013.06.19) (1996.03.20)

**AMENDED:** 2021.05.12 (2003.05.21)

**REVIEWED:** 2021.05.12

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### CROSSING REFERENCE:

- [505BP Complaints about Jurisdiction Personnel Working Together to Resolve Differences](#)
  - [202.3AP Appeals Concerning Student Matters Admin Procedures](#)
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### PROCEDURES:

1. So that the public may be informed on how to properly communicate their concerns, the Board advises that complaints shall be channeled according to the sequence indicated in each of the following categories:
  - 1.1 Category A: Instruction and discipline
    - 1.1.1 Teacher
    - 1.1.2 Principal
    - 1.1.3 Assistant Superintendent of Learning
    - 1.1.4 Superintendent
  - 1.2 Category B: School and Division Personnel
    - 1.2.1 Employee
    - 1.2.2 Employee's immediate supervisor
    - 1.2.3 Deputy Superintendent of Human Resources
    - 1.2.4 Superintendent
  - 1.3.1 Category C: Transportation
    - 1.3.1 Bus driver
    - 1.3.2 Contractor
    - 1.3.3 Director of Transportation
    - 1.3.4 Secretary-Treasurer
    - 1.3.4 Superintendent

1.4 Board operations and policies

- 1.4.1 Superintendent
- 1.4.2 Board