



301.1AP Outcomes-Based Grading & Reporting

APPROVED: 2020.05.13 (2012.06.20)

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LEGAL REFERENCE:

- Education Act, Section 18
- Alberta Education Teaching Quality Standard

CROSS REFERENCE:

- [301.1AP Exhibit 2 Late Work](#)
 - [301.1AP Exhibit 3 Homework](#)
 - [301.1AP Exhibit 4 Exemptions](#)
 - [301.1AP Exhibit 5 Relearning/Reassessing](#)
 - [301.1AP Exhibit 6 Incomplete Work](#)
 - [301.1AP Exhibit 7 Extra Credit](#)
 - [301.1AP Exhibit 8 Academic Dishonesty](#)
 - [301.1AP Exhibit 9 Learning Skills Rubrics K-12](#)
 - [301.1AP Exhibit 10 Addressing Questions about OBGR](#)
 - [201.6AP Student Records](#)
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PROCEDURES:

1. Students and parents will receive accurate reporting of what students know and are able to do in a clear and understandable format.
 - 1.1 Communication must be clear and representative of the student's level of performance.
 - 1.2 Grades should be independent of non-curricular indicators such as behavior, attitude, etc.
2. Student performance reports will have two separate components:
 - 2.1 Academic achievement which is an accurate assessment of what a student knows and is able to do in relation to the targeted curricular outcomes.

- 2.2 Learning skills which describe the actions and behaviors that support what a student knows and is able to do.
3. The grading and reporting process must be open and transparent for all stakeholders.
 - 3.1 An electronic system will allow parents to view the marks that reflect what a student knows and is able to do in relation to targeted curricular outcomes.
 - 3.2 The schools will provide parents and students with information regarding the grading process for the targeted curricular outcomes and marks for the learning skills at the beginning of each course.
4. The division, in consultation with staff, is expected to have in place a system for grading and reporting that provides consistency based on targeted curricular outcomes and learning skills.
 - 4.1 A series of position papers (Exhibit 2-9) will be written to outline the processes for addressing specific aspects of the Outcomes Based Grading and Reporting System. These will include areas such as:
 - Late Work
 - Homework
 - Exemptions and Extra Credit
 - Relearn/Reassess
 - Incomplete Work
 - Academic Dishonesty
5. Responsibilities for the implementation of the Outcomes-Based Grading and Reporting System will be shared among the following:
 - 5.1 Administration will:
 - 5.1.1 Be provided with ongoing professional development for administrators throughout the phase in process;
 - 5.1.2 Provide professional development for teachers in the elements of an Outcomes Based Grading and Reporting System;
 - 5.1.3 Provide specific professional development for the grade(s) implementing the new report card;
 - 5.1.4 Provide the support and leadership required to implement a systems based approach to Outcomes Based Grading and Reporting;
 - 5.1.5 Communicate to parents and students the Outcomes Based Grading and Reporting System components and roll out plan.
 - 5.2 Teachers will:
 - 5.2.1 Assess students on academics that demonstrate what students know and are able to do on targeted curricular outcomes.
 - 5.2.1.1 Provide copies of the targeted curricular outcomes to parents and students at the beginning of the course.
 - 5.2.2 Assess students on learning skills using the division developed rubrics designed for that purpose.
 - 5.2.2.1 Provide copies of the learning skills rubrics to parents and students at the beginning of the course. (Exhibit 9)

- 5.2.3 Utilize the consistent grading scale approved for all schools in the division.
- 5.2.4 Base grades on ongoing multiple and varied tasks/assessments.
- 5.2.5 Utilize the division approved electronic grade book and grading system.
- 5.2.6 Adhere to the requirements of the division position papers.
- 5.2.7 Provide specific and timely feedback to students as a means of supporting learning on the targeted curricular outcomes and learning skills.
- 5.2.8 Provide a written document at the beginning of each course that provides students and parents with grading criteria, class expectations.
- 5.3 Students will:
 - 5.3.1 Utilize the timely and specific feedback to support learning on the targeted curricular outcomes and learning skills.
- 5.4 Parents will:
 - 5.4.1 Communicate with the school, following BTPS protocol when they have questions about the Outcomes Based Grading and Reporting System.
 - 5.4.2 Support the school and the student in addressing targeted curricular outcomes and/or learning skills.
- 6. At the beginning of the year these processes and procedures shall be communicated to students and parents.