



# Buffalo Trail Public Schools

1041 - 10A Street  
Wainwright, Alberta  
T9W 2R4

## PROGRAM AGREEMENT

<i>Name of Student:</i>	_____	<i>Date:</i>	_____
<i>Home Address:</i>	_____	<i>School Coordinator:</i>	_____
<i>E-mail Address</i>	_____	<i>School:</i>	_____
<i>Age:</i>	_____	<i>Program:</i>	_____
<i>Gender:</i>	_____	<i>Expected Credits:</i>	_____
<i>Grade:</i>	_____		
<i>Telephone:</i>	_____		
<i>Parents' Number:</i>	_____		

<i>Name of Company (Employer):</i>	_____	<i>Telephone:</i>	_____
<i>Name of Supervising Officer:</i>	_____	<i>E-Mail:</i>	_____
<i>Company Address:</i>	_____		
<i>Employment continuation?</i>	_____	<i>Job title:</i>	_____

Buffalo Trail Public Schools #28 (herein called the "Board")

### WHEREAS:

1. The board has approved the Off-Campus Program for pupils in its schools to (Section 22) of the Education Act.
2. The Employer and the Student have agreed to participate in the Off Campus Program on the terms and conditions herein set forth.

### WITNESSETH:

#### 1. PERIOD OF AGREEMENT:

The student shall, from the start of \_\_\_\_\_ to \_\_\_\_\_ faithfully, honestly, and diligently serve the

Employer as \_\_\_\_\_ (job title) and devote his whole time and attention to such employment hereunder prescribed.

#### 2. HOURS OF WORK

The hours of the Off-Campus Program Employment shall be \_\_\_\_\_ hours for \_\_\_\_\_ days a week during this agreement. A maximum of 60 hours (work and school) combined per week is recommended for a student who is attending classes at the same time as participating in an off-campus learning experience.

Should a student work for the employer outside of the times outlined in this agreement, the student will no longer be under the Government of Alberta's Workers' Compensation Act.

**3. TERMINATION:**

Notwithstanding anything contained to the contrary, any party hereto may terminate this agreement with prior notice to all parties concerned.

**4. CONCERNS**

Any concerns parents have with student placements will be directed to the program Coordinator - not directed at the Employer.

**5. REMUNERATION:**

Students in the Off-Campus Program are exempt from the Minimum Wage Act. Each employer shall use his own discretion as to remuneration for Off Campus Program Students.

*Note: This section does not apply to students enrolled in the Registered Apprenticeship Program*

**6. SUPERVISION:**

During the hours of employment herein set forth, the Student shall be under the direct supervision and control of the Employer and agreed to by the Board or its' representatives.

**7. PROGRAM EVALUATION:**

The employer shall at the request of the Board or its representatives, evaluate the Student in the performance of his duties hereunder and report such evaluation on a form from time to time provided to the employer by the Board.

**8. FULL-TIME EMPLOYEE TENURE:**

The Employer agrees that the employment of the Student hereunder shall in no way effect the job security of any other full-time employee of the Employer or the Employer's hiring practice with regard to full-time employees.

**9. INDEMNIFICATION**

In consideration of the Board having arranged for the Off-Campus Program herein before described, at the request of the undersigned Parent or Guardian, and by employment with the undersigned Employer, both the said Parent or Guardian and the Employer, save harmless the Board of any or all demands, actions, proceedings, liability, claims, damages, together with the costs and expenses thereof, that may hereafter at any time be made or brought by or on behalf of the aforesaid student of any injury, loss, damage, expense, and costs sustained or alleged to have been sustained by the said Student whosoever from the aforesaid Off-Campus Program provided.

**10. INSURANCE:**

The Board maintains insurance with respect to its liability and that of the Student workers under this program. The Employer has the right to inspect the policy of insurance from time to time in effect.

***Signatures required by the following participants:***

<b>EMPLOYER:</b>	<b>STUDENT:</b>
<b>PROGRAM SUPERVISOR (School):</b>	<b>CONSENT OF PARENT/ GUARDIAN FOR STUDENT PARTICIPATION:</b>

**NOTE:**

1. *By order in Council 2105-70 the Students, for the purpose of the Workmen's Compensation Act have been deemed to be "workers" of the Government of Alberta.*
2. *In the event the Student shall be employed by the Employer outside the scope of this agreement, the Employer and Employee are subject to the Alberta Labor code, the regulations and orders thereunder.*