



201.3AP Admission of Unfunded Students

ADOPTED: 2012.02.05
APPROVED: 2020.05.13 (2016.06.15) (2016.01.18) (2002.03.20)
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REVIEWED: 2025.01.29 (2020.01.07) (2016.06.13) (2016.01.11)

CROSS REFERENCE:

- [201.3AP Exhibit 1 Unfunded Student School Fees](#)
 - [201.2AP Admission of Reciprocal Exchange Students](#)
 - [Letter of Acceptance \(Unfunded Temporary Resident Students Only\)](#)
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DEFINITION:

1. An unfunded student refers to a student deemed unfunded by Alberta Education.
2. A temporary resident student is a student whose parents are citizens of and/or reside in another country.
3. This policy does not apply to students on reciprocal exchange.

PROCEDURES:

1. A student who is unfunded may be permitted to attend a school in BTPS such that:
 - 1.1 No resident student of the division is denied access to programs due to the acceptance of the unfunded student.
 - 1.2 Sufficient resources and facilities are available.
 - 1.3 The student meets the requirements to participate in the BTPS International Student Program.
2. A tuition fee for all unfunded students participating in the BTPS International Student Program shall be established on an annual basis. Confirmation of the tuition fee being paid in full must occur prior to enrollment.
 - 2.1 Requests to attend a division school on a tuition free basis must be submitted to the Superintendent of Schools by April 1st.

- 2.2 The Superintendent of Schools, or designate, will have final authorization on the acceptance of unfunded and/or visiting students applying for tuition free status.
 - 2.3 Schools will charge all other learning resource and material fees to unfunded and/or visiting students in the same manner as would be charged to a resident student.
3. A transportation fee, if required, will be charged to all unfunded students requiring transportation services if said student is not eligible for provincial transportation grant funding. Confirmation of the fee being paid in full must occur prior to enrollment.
 - 3.1 Students accepted into the International Student Program that access the Homestay option are eligible for free transportation to their designated BTPS school.
4. All unfunded students may be recognized for outstanding achievements but are not eligible for school or Division financial awards.
5. Acceptance of unfunded temporary resident students only is subject to the following:
 - 5.1 The student meets the requirements to the International Student Program.
 - 5.2 Temporary resident students shall have met all requirements pertaining to student visas, study permits, and/or Electronic Travel Authorizations as stipulated by Citizenship and Immigration Canada.
 - 5.3 Temporary resident students will be asked to present:
 - 5.3.1 Documentation as per 5.1 above.
 - 5.3.2 A birth certificate.
 - 5.3.3 At least two-character reference letters, written/translated into English.
 - 5.3.4 A statement of good health from a physician, written/translated into English.
 - 5.3.5 A recent report card, written/translated into English.
 - 5.4 Except for the terms of this policy, temporary resident students are subject to the same rules and regulations as are all other residents and non-resident students enrolled in a Division school.
 - 5.5 The Superintendent of Schools, or designate, will have final authorization on the acceptance of temporary resident students.